



# My Country Doctor

## POLICIES

- **No one will be turned away for inability to pay** - this is extended to the initial contact and followed by an agreement. A continuing relationship relies on trust and realistic expectations. A handshake is sufficient contract for me, however, disregarding the implicit agreement of the handshake will lead to discharge from the practice.
- **Patient responsibilities** – be respectful of my time in communications; arrive on time and cancel with proper notice; pay for services; take responsibility for your health and fill out “*How’s Your Health*” questionnaire yearly.
- **Payments for services or procedures and tests** – are to be made at time of service unless prior arrangements are made.
- **Walkins and same day appointments** – I will accommodate same day and walkin appointments if schedule permits. I suggest calling the office or going online for e-scheduling to check for availability before traveling to the office. If it is an emergency call 911 or go directly to the emergency room.
- **Narcotics and controlled substances** – these medication are not prescribed on a long term basis except in certain circumstances. These medications are not kept in the office.
- **If you are a woman or a child** – you must be accompanied by an adult chaperone if a physical examination is necessary.
- **Late and No Show appointments** – the first missed appointment is fine; after that a possible \$20 fee for being late and 50% of anticipated charge for a no show will be due.
- **House calls** – as the circumstance dictates, I can see you in my office, at your home, at your office depending on your medical needs.
- **Privacy** – please review the Privacy Policy (required by Federal law) and the communication and other policies discussed above. Contact me by e-mail (not secure) if you have any questions and then sign the acknowledgement of receipt of Policies along with the Privacy Policy and bring it with you to your appointment.
- **Leaving the practice** – at some time there may be a reason to terminate the relationship. In this case I will supply your medical record (EHR) on the media you provide and if you have a portable EHR (necklace, bracelet, etc) I will update it for you.